# IQN User Roles

This document provides a list of the different user roles, along with descriptions, that can be added to a client account.

Buyer Firm Roles

Buyer firm roles can be granted to any user that is associated with a ‘buyer organization’ (i.e. a customer account). These roles are typically granted to customer users.

1. **Approval Workflow Administrator:** This is a buyer organization role that allows a user to view, create, and maintain approval workflows within the customer account.
2. **Assigned Hiring Manager:** This role allows a user to fill the slot of Hiring Manager on a work order/ assignment and requisition, but does not allow the user to take any action on the object. They cannot create, amend, or terminate a requisition, work order, or assignment. The only thing they are allowed to do is to view and complete evaluations. This role is designed to provide users with visibility into the object, without giving them editing control. The assigned HM can also report off all objects to which they are assigned.
3. **Assignment Administrator**: This role allows gives the buyer the ability to list two hiring managers on an assignment. This role will have the same access to oversee an assignment as the hiring manager but is listed at the Assignment Administrator. Individuals with this role will appear in the Assignment Administrator drop down on the assignment.
4. **Billing Approver**: Users with this role have the ability to view and approve project milestone invoice requests as submitted by the supplier Billing Submitter.
5. **Buyer Organization Executive:** This is a buyer organization **reports administrator role** that gives a buyer organization user the capability to run any report across the entire customer account (i.e. all data within the organization(s) the user has been granted access to).
6. **Buyer Organization Invoice Manager:** This role gives an individual access to view the invoice extract.
7. **Buyer Organization Work Order Manager:** This buyer organization role has the capability to procure and manage contract resources through the IQNavigator application. The intention of the role is not to create and manage requisitions, but to create contract offers for candidates submitted to requisitions and to manage contractors on assignment. A Buyer Organization Work Order Manager has the capability to take these actions in regard to procuring resources as well as the management of a resource's assignments across the entire customer account, regardless of whether they are explicitly assigned to the work orders or not. Such activities include the ability to initiate offers, revise contractual work orders, terminate/complete agreements, create amendments to work orders, and manage the assignments of resources while on-boarded. Finally, this role also has the capability to run role-related reports.
8. **Client Firm Admin:** This is a buyer organization administrator role with the capability of maintaining their customer account setup within the IQNavigator application. Capabilities include the ability to create/maintain the following: users and their roles, assets, cost allocation codes & invoice details, approval workflows, supplier distribution lists, rate cards, notification settings, and departments/divisions (organization sub-classification).
9. **Customer Manager:** There is a concept in the system called a ‘Customer Manager’. There is no actual role that can be assigned to a user account, but the combination of the Buyer Organization Executive and the Hiring Manager roles provide this set of capabilities. Users with this combination of roles can be assigned as the ‘Customer Manager’ on the buyer firm profile to facilitate notifications in regard to every action taking place in the system. In addition, users with this combination of roles can create/manage any activity for contract labor within the organization(s) to which they are assigned.
10. **CWM Assigned CAM:** This is a managing firm role given to customer account managers that only have access to the CWM module- so no projects. This role has all the same rights and privileges to an assignment/ WO as the assigned CAM, but just on contingent labor.
11. **Direct Hire Agreement Manager:** This buyer organization role has the capability to procure and manage direct hire resources (permanent placement resource) through the IQNavigator application, but is not concerned with the sourcing process. A Direct Hire Agreement Manager is strictly limited to the creation and maintenance of Direct Hire Agreements and their associated Employment Details across the entire customer account, regardless of whether they are explicitly assigned to the direct hire agreements or not. Capabilities include the ability to take contractual actions (initiate direct hire agreements, revise agreements, and terminate/complete agreements); the ability to manage the employment details of his/her resources, and the ability to run role-related reports.
12. **Enterprise Admin:** Users with the Enterprise Admin role have the ability to manage category hierarchies for a set of organizations.
13. **Expense Approver:** This buyer organization role has the ability to approve expense reports for those contractors that they are assigned via the assignment. Expense approvers only have visibility to those expense reports that they are explicitly assigned to review and approve.
14. **Express Requisition Creator:** Allows a user to create requisitions but this role cannot act as the hiring manager. This role is typically used when a program office is requested to create requisitions on behalf of a hiring manager.
15. **Express Requisition/Assignment Manager:** This buyer organization role has the capability to source and manage resources through the IQNavigator application using the ‘Express Requisition’ form. Capabilities include creation and maintenance Express Requisitions. The user with this role may only access requisitions that he/she is explicitly assigned to (i.e. those requisitions that the user has created him/herself and is selected as the actor in the 'Hiring Manager' field or the ‘Job Owner’ field). Other capabilities include the ability to take specific job-related actions on the his/her own requisitions such as evaluation of candidates submitted to their requisitions, ability to view approval information & statuses related to their requisitions, ability to view work orders and amendments created in relation to his/her requisitions, ability to manage his/her contractor's assignments, and the ability to run role-specific reports. This role does not have the capability to take contractual actions on work orders.
16. **Express Requisition Supplier Manager:** This is a buyer organization role that can override automated supplier distribution rules. IQNavigator provides automated business rules that allow express requisitions to be distributed to supplier automatically based on characteristics of the requisition (e.g. location or category). The system can be configured to allow hiring managers to override these rules when requisitions are created. However, if the system is configured to not allow hiring managers to override the rules, users with this role can be set up with the capability to override the distribution rules in special circumstances. In addition to this role, configurations on the procurement workflow must be enabled to allow for this capability.
17. **Hiring Manager:** This buyer organization role has the capability to source, procure, and manage resources through the IQNavigator application. A Hiring Manager has the same capabilities of a Requisition Manager with the ability to create and maintain regular job requisitions (non-express requisitions) and direct hire requisitions (if applicable). The user with this role may only access requisitions that he/she is explicitly assigned to (i.e. those requisitions that the user has created him/herself and is selected as the actor in the 'Hiring Manager' field). In addition to sourcing related activities in regard to requisitions, this role also has the capability to procure resources (i.e. take contractual actions in regard to procuring a resource). These actions include the ability to initiate offers, revise offers, terminate/complete agreements, and create amendments to work orders. Finally, this role also has the capability to run role-related reports.
18. **IQNtelligence Analyst:** This role gives access to the Pentaho reporting tool.
19. **Assigned Hiring Manager:** This role allows a user to fill the slot of Hiring Manager on a work order/ assignment and requisition, but does not allow the user to take any action on the object. They cannot create, amend, or terminate a requisition, work order, or assignment. The only thing they are allowed to do is to view and complete evaluations. This role is designed to provide users with visibility into the object, without giving them editing control. The assigned HM can also report off of all objects to which they are assigned.
20. **Job/WO/EA/Projects Approver:** This is a buyer organization role that is assigned to users responsible for the approval process of requisitions (regular jobs or express requisitions), work orders, assignments, express assignments, targeted orders, amendments, project agreements, and project agreement change requests. Capabilities include the ability to approve or reject approval requests. In conjunction with this role, users must be assigned to approval workflows to receive an item submitted for approval.
21. **Organization Assignment Manager:** This buyer organization role has the capability to manage resource's assignments through the IQNavigator application across an entire customer organization(s). This role does not include capabilities for sourcing or procurement process. An Assignment Manager has the capability to manage resource's assignments through the on-boarding & off-boarding processes across. Specific capabilities include the ability to update invoicing details, provide on-boarding checklist data such as drug and background checks, allocate assets, provide contractor evaluations, and submit bonuses on behalf of the hiring manager, and the capability to run role-related reports.
22. **Organization Project Agreement Manager:** A buyer organization role that can view and edit the project agreements they manage with suppliers, along with the project agreements that other users manage in their organization structure. Essentially, Organization Unit Project managers can view all system Project Agreements in their assigned system organization.
23. **Organization Project Manager:** A buyer organization role that can view and edit the projects and project agreements they manage with suppliers, along with the project agreements that other users manage in their organization structure. Essentially, Organization Unit Project managers can view all system Projects and Project Agreements in their assigned system organization.
24. **Organization RFx Manager:** This buyer organization role is given to resources that require create/view/edit access to the project RFxs. This role gives the resource access across the assigned system organization to all project RFx screens.
25. **Org Unit Expense Approver:** This role is given to a 'super user' expense report approver that can view/approve/reject all expense reports for the organization(s) to which the user has access. In addition, users with this role can delegate expense reports submitted for approval from the original approver to a different approver.
26. **Org Unit Job/WO/Project Agreement Approver:** This role is given to a 'super user' approver that can view/approve/reject all requisitions, Work Orders, Targeted Orders, Amendments, Assignments, Express Assignments, Project Agreements, and Project Agreement Change Request for the user's organization(s). This role can also delegate these objects submitted for approval from the original approver to a different approver.
27. **Org Unit Timecard Approver:** This role is given to a 'super user' timecard approver that can view/approve/reject all timecards for the organization(s) to which the user has access. In addition, users with this role can delegate timecards submitted for approval from the original approver to a different approver.
28. **Project Customer Manager:** This role allows users to be added to the customer manager slot they have the ability to enter collaboration notes, view custom report data, edit/view evaluations, view rate card identifiers, and modify agreement cacs. They cannot take actions for approvals, change requests, etc. The user can communicate with the supplier regarding the project, review, and track resources on a project, and review invoicing and payment data for projects. The role also provides permissions to all RFx and SLA functionality.
29. **Project Manager:** This role allows users to create and edit project agreements, as well as submit those agreements to suppliers for review and approval. The user can communicate with the supplier regarding the project, review, and track resources on a project, and review invoicing and payment data for projects. This role can only create/manage those project related activities to which they are assigned (i.e. not project objects throughout the organization).
30. **Projects Evaluator:** This buyer firm role has permissions that allow review of project information and the entry of project evaluations for those project agreements they are assigned to as an evaluator.
31. **Requisition/Assignment Manager:** This buyer organization role has the capability to source and manage resources through the IQNavigator application. Capabilities include creation and maintenance of requisitions for contract and direct hire labor (if applicable); specifically Regular Job Requisitions and Direct Hire Requisitions (not express requisitions). The user with this role may only access requisitions that he/she is explicitly assigned to (i.e. those requisitions that the user has created him/herself and is selected as the actor in the 'Hiring Manager' or ‘Job Owner’ field). Other capabilities include the ability to take specific requisition-related actions on his/her own requisitions such as creation of job templates to facilitate the job creation process, candidate evaluation related activities, ability to view approval information & statuses related to their requisitions, ability to view work orders and amendments created in relation to his/her requisitions, ability to manage his/her contractor's assignments, and the ability to run role-specific reports. This role does not have the capability to take contractual actions on work orders.
32. **RFx Manager:** This buyer organization role is given to resources that require create/view/edit access to the project RFx process including project agreements, outlines and RFx. Users with this role can create RFxs and manage RFxs to which they are specifically assigned (i.e. they do not manage all RFxs for their organization(s)).
33. **Targeted Assignment Manager:** This buyer organization role can be assigned to a user with any other role. It allows the user to view the work order/ assignment tab, including TAs. The user can create a targeted order. The user can see the dashboard and run custom reports. This role in and of itself does not grant access to regular assignments or work orders, nor does it have approval rights or access to job templates and requisitions.
34. **Targeted Order Manager:** This buyer organization role has the capability to procure and manage resources through the IQNavigator application, but is not concerned with the requisition process. A targeted order is a work order targeted to a specific supplier (often for a specific resource). This role typically is utilized to create work orders when a resource is identified prior to requisition creation and a requisition is not required. A Targeted Order Manager is limited to the creation and maintenance of Targeted Orders and their associated assignments to which the user with this role is explicitly assigned. Capabilities include the ability to initiate targeted orders, revise work orders, terminate/complete work orders, and create amendments to work orders, the ability to manage the assignments of his/her resources while on-boarded, and the ability to run role-related reports. This role must be used in conjunction with the configuration to allow an organization to utilize Targeted Orders.
35. **Timecard Approver:** This buyer organization role has the ability to approve timecards for those contractors that they are assigned via the assignment. Timecard approvers only have visibility to those expense reports that they are explicitly assigned to review and approve.
36. **Worker Administrator:** The IQNavigator system has a concept called a Worker. The goal of the Worker object is to group resources that may be submitted across multiple supplier organizations. Since these resources have multiple profiles (one per supplier) the system tries to group resources and identify a resource that is the same person but has multiple profiles in the IQNavigator system. The system groups these resources via the ‘Unique ID’ (often a government ID for the resource). The Worker Administrator role allows users to see all Worker listings within an organization and the associated assignments.
37. **Work Order & Assignment Manager:** This buyer organization role has the capability to procure and manage resources through the IQNavigator application, but does not create or manage requisitions. A Work Order & Assignment Manager has the capability to take contractual actions in regard to procuring resources as well as the management of a resource's assignments for those work orders/assignments they are specifically assigned to. Such activities include the ability to initiate offers, revise contractual work orders, terminate/complete agreements, create amendments to work orders, and manage the assignments of resources while on-boarded. Finally, this role also has the capability to run role-related reports. This role is often used in conjunction with the Express Requisition/Assignment Manager role to allow both requisition creation/management and Work Order/Assignment creation/management.
38. **XPlorer Organization Admin:** This Buyer Firm Admin role allows a designated buyer organization user the ability to create, edit, remove and share content throughout an organization’s list of users in Xplorer. This allows for content, such as a dashboard, to be created by a user with the Organization Admin Role and share that content to other users within the system.
39. **Proxy:** A role that can be given to user who needs to act as another user. Proxy details are:
* A proxy will sign is as one user only per session – and when signed in as that user’s proxy- any action they take should be accepted as an action by the user
* A user can be a proxy for more than one user
* A user can have more than one proxy
* Managing firm users should be available to be proxies for their organizations (so CAMs can be a proxy if they have then proxy role)
* Supplier side users can be proxies
* Proxies can be added/ maintained through the UI or through an integration
* There will be a new role created called “proxy” – this rule in and of itself has no privileges
	+ A user can be a proxy in combination with any other role
	+ A user with only the proxy role can take no action outside of being a proxy
* The login process should work for SSO users- the proxy selection page should be the first stop if the user has more than one proxy
* Proxy access only applies to the FO- not BO. So a user cannot log into the BO as a proxy. This should be OK as we are removing login access to the BO.
* The proxy user will have a configured account for the organization it is attached to-
	+ The proxy will have their own login and password, independent of any user they are a proxy for
	+ A user can not be a proxy for any user in an organization above their assigned organization
	+ A user can be a proxy for any user in their own org, or in any child org below them
* There is no “set as default” option on the login page as a proxy relationship can be terminated- and if this is set as the default- there may be downstream issues- if the proxy relationship expiration is linked to the “un-selection” of the default then we should consider this option.
* There will need to be a reporting component to proxies, still needs to be defined – this will be managed through a separate SOS. Specifically refers to being able to report on who is a proxy via the user audit data source.
* The proxy functionality will mimic the existing category hierarchy manager logic where the proxy is also a manager for the user in the category hierarchy
	+ This is a “virtual” relationship- the proxy is not physically inserted into the manager slot of the category hierarchy
	+ Only organizations utilizing category hierarchies will have this additional functionality
	+ The proxy will have access to list views and custom reports as a manager in the category hierarchy would
	+ There will be no impact to existing category hierarchy users, in performance or data functionality
* Notifications will be sent to the effective user (the commissioner of the proxy), not the proxy user
* The system will utilize the locale of the proxy if it is different from the locale of the commissioner.
* The proxy data should also be displayed on the user preference page.
	+ This will be displayed as read only, the user will not be able to take any action from the user preferences
	+ The rows fields should only conditionally render when there are proxy relationships defined for the user (either the use is a proxy, or the user has a proxy or both
1. **Buyer Assistant:** In order to support the scenario where a proxy user can view all of their associated commissioner data (assumes category hierarchies is enabled) we need to provide them the ability to sign on as themselves. Currently proxy-only users have no “self” privileges, so they have no “self” sign on. A new role will be created that will complement the current proxy role that provides non-commissioner system access, but still will prevents the proxy for filling a slot, viewing unauthorized data, etc. The new role will mimic the buyer firm exec role, but with less privileges.
* Role Privileges
	+ CAN\_VIEW\_DASHBOARD
	+ PERFORM\_REPORT\_ACTIONS\_
	+ PRINT\_TIMECARD\_ADJUSTMENT
	+ PRINT\_TIMECARD
	+ SEARCH\_ASSIGNMENTS\_CID
	+ SEARCH\_TIMECARDS\_CID
	+ SEARCH\_TIMECARD\_ADJUSTMENT
	+ VIEW\_MY\_CUSTOM\_REPORT\_DATA
	+ VIEW\_MY\_ASSIGNMENTS,
		- This should include view only access to WOs also
	+ VIEW\_NY\_DIRECT\_HIRE\_AGREEMENTS
	+ VIEW\_MY\_FIRM\_EXPENSE\_REPORTS
	+ VIEW\_MY\_JOBS
		- Cannot delete a job
		- Cannot close/ cancel a job
		- Cannot submit a job for match
		- Cannot submit a job for approval
	+ VIEW\_MY\_FIRM\_MATCHES
	+ VIEW\_MY\_TIMECARDS\_CID
	+ VIEW\_APPROVABLE\_JOB\_ASPECTS\_CID
	+ VIEW\_CONTRACT\_BILL\_RATE\_AND\_MGMT\_FEES\_CID
	+ VIEW\_CONTRACT\_MARKUP\_CID
	+ VIEW\_CONTRACT\_PAY\_RATE\_CID
	+ VIEW\_EXPENSE\_REPORTS\_CID
	+ VIEW\_EXPENSE\_REPORT\_APPROVAL\_ALERTS\_CID
	+ VIEW\_FIRM\_PAYMENT\_REQUEST\_CID
	+ VIEW\_FIRM\_RATE\_CARD\_IDENTIFIER\_CID
	+ VIEW\_MANAGING\_FIRM\_FEE\_AMOUNTS\_CID
	+ VIEW\_RATE\_ANALYSIS
	+ VIEW\_SUPPLIER\_DATA\_CID
	+ VIEW\_TIMECARD\_ADJUSTMENT\_AUDIT\_TRAIL\_CID
	+ VIEW\_TIMECARD\_ADJUSTMENT\_CID
	+ VIEW\_TIMECARD\_AUDIT\_TRAIL\_CID
	+ VIEW\_TIMECARD\_CID
* Role can be paired with proxy, and all roles a proxy can be combined with – the role will not be automatically paired with the proxy
* In summary, this is a read only role, where the user will only have access to items that they are associated to- and really only supports the use case where a proxy is a proxy for multiple users, and the org has enabled category hierarchies.
1. **XPlorer Organization Admin:** Allows a designated buyer organization user the ability to create, edit, remove and share content throughout an organization’s list of users in Xplorer. This allows for content, such as a dashboard, to be created by a user with the Organization Admin Role and share that content to other users within the system

Supplier Firm Roles

Supplier firm roles can be granted to any user that is associated with a ‘supplier organization’ (i.e. a supplier account). These roles include roles that are granted to both suppliers and contractors.

1. **Billing Submitter:** Users with this role have the ability to view and submit project based milestone invoice requests for approval from the buyer’s billing approvers. Upon buyer approval, their firm will be paid for the milestone request.
2. **Expense Creator:** This role is given to a contractor/resource by the supplier if the contractor can create his/her own expense reports application. In many cases, this role is automatically assigned to contractors when their Work Order becomes effective and they have been granted the ability enter expense reports.
3. **File Upload Manager:** This role allows users to upload files using the upload file link on the dashboard tab (Only available if the currently selected business org has an upload directory specified). The intention of this role is to allow some users to upload data to an IQN FTP site. This role is rarely used, but can be used if a file transfer capability is not available and must be done via the system.
4. **Organization Supplier Project Manager:** This role allows suppliers to respond to project agreements that are submitted to their firm. The suppliers can then review the buyer's request, submit and track resources on a project, and review invoicing and payment data for projects. This role allows the supplier to view all project agreements within their system organization structure, not only those that they are responsible for managing.
5. **Resource:** Role given to candidates. This role only provides access to the individual's own profile and reporting on their transactions.
6. **Supplier Account Representative (SAR):** The Supplier Account Representative is a supplier firm role responsible for viewing and managing contractor's time and expense for their supplier firm. This role has the capability to manage all resource assignments, view resource timecards & expenses, submit resource time & expense on behalf of their contractors (if applicable), and the capability to run role-related reports. This role is intended to help supplier firm’s track and manage time/expense entry and payment processes for resources procured via the IQNavigator application. This user can also create project agreement timecards for consultant TW PAs for the assignments to which they are associated.
7. **Supplier Agent:** This supplier organization role has the capability to manage resources and their contract or direct hire assignments through the IQNavigator application. A Supplier Agent has the capability to create and maintain resource profiles to which the user with this role is explicitly assigned (i.e. those resource profiles that the user is selected as the managing supplier agent for). Specific capabilities include: view and act on job opportunities, submit resources to job opportunities, manage his/her resource matches to job opportunities, ability to accept or decline work orders for his/her resources, manage his/her resource's assignments while on contract, and the capability to run role-related reports.
8. **Supplier Firm Admin:** This is a supplier firm administrator role with the capability for maintaining their supplier account setup within the IQNavigator application. Capabilities include the ability to create/maintain users and their roles, and the ability to update the supplier profile.
9. **Supplier Manager:** This supplier organization role is similar to a Supplier Agent super-user. This role has the capability to manage all resources, and their contract or direct hire assignments, through the IQNavigator application for the user's supplier firm. A Supplier Manager has the capability to create and maintain resource profiles across the entire supplier account. Specific capabilities include: view and act on job opportunities, directly submit resources to job opportunities, manage resource matches to job opportunities, ability to accept or decline work orders for all resources, manage resource's assignments while on contract, and the capability to run role-related reports.
10. **Supplier Organization Invoice Manager**: This role gives a supplier access to view the invoice extract.
11. **Supplier Organization Invoice Representative:** This role gives the supplier the ability to input an internal supplier tracking number on the invoice**.**
12. **Supplier Project Manager:** This role allows suppliers to respond to project agreements that are released to their firm. The suppliers can then review the buyer's request, submit and track resources on a project, and review invoicing and payment data for projects. When enabled, this user can also edit the draft state of a PA.
13. **Timecard Adjuster:** This role is given to a contractor/resource by the supplier if the contractor can create his/her own timecard adjustments in the application. In many cases, this role is automatically assigned to contractors when their Work Order becomes effective.
14. **Timecard Creator:** This role is given to a contractor/resource by the supplier if the contractor can create his/her own timecards in the application. In many cases, this role is automatically assigned to contractors when their Work Order becomes effective.

Managing Firm Roles

Managing firm roles can be granted to any user that is associated with a MSP or IQNavigator partner organization. These roles are typically granted to allow MSP and Partner users the ability to act on and manage customer data.

1. **Approval Workflow Administrator:** This is a role that allows a user to view, create, and maintain approval workflows within the customer account.
2. **Assigned CAM:** The Customer Account Manager (CAM) is a role given to either an IQN representative or non-customer representative who will help facilitate the day-to-day procurement process for a buyer organization through the IQNavigator application, in addition to assisting the development of internal and application-specific hiring processes. The 'Assigned CAM' has the capability to source, procure, and manage contract and direct hire labor on behalf of hiring managers at a customer site. The Assigned CAM will only have access to requisitions and work orders to which they have been explicitly assigned. This role also has the capability to run role-related reports. The assigned CAM will do candidate screening if it is enabled.
3. **CAM Approver:** The CAM Approver role is a role that complements the existing Assigned CAM and CAM Manager roles. This role allows users to approve objects including requisitions, work orders, and project agreements for the organizations to which the user is assigned. In addition, this role can create delegation rules on behalf of other users. This role can't approve timecards and expense reports.
4. **CAM Manager:** The Customer Account Manager (CAM) is a role given to either an IQN representative or other non-customer representative who will help facilitate the day-to-day procurement process for a buyer firm through the IQNavigator application, in addition to assisting the development of internal and application-specific hiring processes. The CAM Manager has the capability to source, procure, and manage contract and direct hire labor on behalf of hiring managers at a customer site. Unlike the 'Assigned CAM', the 'CAM Manager' has access to requisitions and work orders across the entire customer account, regardless of whether they are explicitly assigned to them or not. This role also has the capability to run role-related reports. The assigned CAM will do candidate screening if it is enabled.
5. **CWM Assigned CAM:** This is a managing firm role given to customer account managers that only have access to the CWM module- so no projects. This role has all the same rights and privileges to an assignment/ WO as the assigned CAM, but just on contingent labor.
6. **Custom Report Administrator:** User with this role can create shared custom reports across all clients in a managing firm.
7. **Enterprise Admin:** Users with the Enterprise Admin role have the ability to manage category hierarchies for a set of organizations.
8. **Invoice Configuration Manager:** The invoice configuration manager role is a role that can be given to a managing firm user. This role must be used independently of any other role (a user cannot have this role and a CAM Manager for example). The invoice configuration manager role is able to access the buyer firm invoice configuration admin settings. These configuration settings define the front office invoicing rules and behavior for the business rules organization.
9. **IQ Firm Admin:** This is a firm administrator role at the managing level (e.g. IQNavigator administrator) with the capability for setting up customers and suppliers in the IQNavigator application. Capabilities include the ability to set up agreements between buyer & supplier, ability to set up functionality configurations for buyer & supplier, and the ability to create/maintain users & roles within the IQN application.
10. **Reports Admin:** This is a managing firm reports administrator role (e.g. IQNavigator reports role) that has the capability to run any standard or Ad Hoc report for buyers and suppliers within their managing firm (e.g. across different customers and suppliers).
11. **MSP Admin**: This role provides greater access and controls within MSP organizations while limiting user access to unassigned organizations. This role is a supplement to CAM functionality. It maintains access restrictions that are in place within the system but adds the ability to administer the organization that the user belongs to and all child organization below it. When this new role is assigned to a CAM and then the CAM user is assigned to an organization, he or she will then have access to the Organization Configuration for the assigned organization and will be able to edit the Buyer Firm Action settings within the assigned buyer organization. The user will not be able to change a parent-level buyer organization outside of their top-level organization.
12. **Accounting Manager:** This role is specific to IQN and should not be given to any other users. It is used solely by IQN Customer Accounting.
13. **Accounting Representative:** This role is specific to IQN and should not be given to any other users. It is used solely by IQN Customer Accounting.